

# **SHIVAJI UNIVERSITY, KOLHAPUR.**



Estd 1962

NAAC 'A' Grade

Syllabus For

Bachelor of Commerce

B.Com. Part-I

CBCS Pattern

Sem-I & Sem-II

Introduced from June 2018 and Onwards

(Subject to the modifications will be made from time to time)

**Shivaji University, Kolhapur**  
**B.Com. Part I – Ability Enhancement Compulsory Course**  
**(Compulsory English) (CBCS)**  
**English for Business Communication**

**Detailed Syllabus**  
**June 2018 onwards**

**Course Objectives:**

1. To acquaint students with communication skills.
2. To inculcate human values among the students through poems and prose.
3. To improve the language and business competence of the students.

**Semester –I ( Paper-A)**

**Module - I**

- A) Developing Vocabulary
- B) On Smiles – A. G. Gardiner**

**Module - II**

- A) Description
- B) The Unknown Citizen - W. H. Auden**

**Module - III**

- A) Narration
- B) Panch Parameshvar - Premchand**

**Module - IV**

- A) **Kabuliwala** - Rabindranath Tagore
- B) Offering in the Temple** - Desika Pillai
- C) Felling of the Bunyan Tree** - Dilip Chitre

**Division of Teaching hours (Total 60 Periods)**

1. Communication Skills: 3 X 12 = 36 periods
2. Reading Comprehension: 6X4 = 24 periods

## Pattern of Question Paper

### SEMESTER I (Paper – A)

**Total Marks: 50**

<b>Que. No.</b>	<b>Sub. Que.</b>	<b>Type of Question</b>	<b>Based on Unit</b>	<b>Marks</b>
Q.1	A	Four multiple choice questions with four alternatives to be set.	<b>Prose and poetry units.</b>	04
	B	Answer in one word/phrase/sentence each. (Skimming and scanning questions to be set).	<b>Prose and poetry units.</b>	04
Q.2	A	Answer the following questions in 3 to 4 sentences each (4 out of 6)	<b>Prose and poetry units.</b>	08
	B	Write short notes on the following in about 7 to 8 sentences each (3 out of 5)	<b>Prose and poetry units.</b>	09
Q.3	---	Do as directed. 4 different exercises to be set for 2 marks each.	<b>Module I - A</b>	08
Q.4	A	I) Describing places/daily routine II) Describing objects / persons (5 marks each).	<b>Module II - A Description</b>	10
	B	Question to be set on <b>Narration</b>	<b>Module III - A</b>	07

**Shivaji University, Kolhapur**  
**B.Com. Part I – Ability Enhancement Compulsory Course**  
**(Compulsory English) (CBCS)**  
**English for Business Communication**

**Detailed Syllabus**  
**June 2018 onwards**  
**Semester –II           (Paper – B)**

**Module - V**

- A) Business Correspondence
- B ) Why does the child Cry – Mulk Raj Anand**

**Module - VI**

- A) Telephonic Communication
- B) The Necklace - Guy de Maupassant**

**Module - VII**

- A) English for Specific Purposes
- B) I Thank You God – Bernard Dadie**

**Module - VIII**

- A) **War** - Luigi Pirandello
- B) **The Cuckoo** - William Wordsworth
- C) **Let Me Not....** - William Shakespeare

**Division of Teaching (Total 60 Periods)**

1. Communication Skills: 3 X 12 = 36 periods
2. Reading Comprehension: 6X4 = 24 periods

## Pattern of Question Paper

### SEMESTER II (Paper – B)

**Total Marks: 50**

<b>Que. No</b>	<b>Sub. Que</b>	<b>Type of Question</b>	<b>Based on Unit</b>	<b>Marks</b>
Q.1	A	Four multiple choice questions with four alternatives to be set.	<b>Prose and poetry units.</b>	04
	B	Answer in one word/phrase/sentence each. (Skimming and scanning questions to be set).	<b>Prose and poetry units.</b>	04
Q.2	A	Answer the following questions in 3 to 4 sentences each (4 out of 6)	<b>Prose and poetry units.</b>	08
	B	Write short notes on the following in about 7 to 8 sentences each (3 out of 5)	<b>Prose and poetry units.</b>	09
Q.3		Questions to be set on <b>Business Correspondence</b>	<b>Module V - A</b>	10
	A	Question on Business / Mass Communication letters (5 marks)		
	B	Question on Social Communication letters. (5 marks)		
Q.4	A	Question to be set on <b>Telephonic Communication</b>	<b>Module VI -A</b>	08
	B	Question to be set on English for Specific Purposes	<b>Module VII-A</b>	<b>07</b>